

# Position Description



## Generalist Medical Practitioner

### Position Objective

Generalist Medical Practitioners diagnose and treat physical and mental illnesses, disorders and injuries, recommend preventative action and refer patients to specialist Medical Practitioners, other health care workers, and social, welfare and support workers.

### Reporting

This position reports directly to the Director or Clinical Services and Nursing

This position has the following direct reports: Nil

### Primary Roles and Responsibilities

Requirements	<ol style="list-style-type: none"><li>1. Conducting examinations and questioning patients to determine the nature of disorders and illnesses, and recording patients' medical information</li><li>2. Ordering laboratory tests, X-rays and other diagnostic procedures, and interpreting findings to assisting in diagnosis</li><li>3. Providing overall care for patients, and prescribing and administering treatments, medications and other remedial measures</li><li>4. Monitoring patients' progress and response to treatment</li><li>5. Advising on diet, exercise and other habits which aid prevention and treatment of disease and disorders</li><li>6. Referring patients to, and exchanging medical information with, specialist Medical Practitioners</li><li>7. Reporting births, deaths and notifiable diseases to government authorities</li><li>8. Arranging the admission of patients to hospitals</li></ol>
Efficient, Effective, Safe Service Delivery	<p>Comply with organisation processes in carrying out:</p> <ol style="list-style-type: none"><li>1. Continuous Quality Improvement aligned with National Safety and Quality Health Services Standards, Australian Aged Care Accreditation Standards, National Disability Insurance Scheme and Australian General Practice Accreditation Limited</li><li>2. Timely and accurate completion of data relating to service delivery</li><li>3. Reporting of outcomes/ deliverables in line with funding agreements</li></ol>

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Professional Conduct	<p>In your position, you are responsible for:</p> <ol style="list-style-type: none"> <li>1. The interchange and management of communication with internal and external stakeholders</li> <li>2. Compliance with organisational code of conduct</li> <li>3. Compliance with organisational policies and procedures, including infection control and confidentiality.</li> <li>4. Compliance with relevant legislation such as work health and safety, equal opportunity and anti-discrimination.</li> <li>5. Compliance with Code of Professional Conduct and Statement of Ethical Practice for National body relevant to this discipline</li> <li>6. Behaving in a professionally responsible and accountable manner at all times</li> <li>7. Compliance with Agency mandatory training policy</li> <li>8. Flexibility in working role related to changing job requirements including:             <ul style="list-style-type: none"> <li>• Willingness to take on activities or tasks that may fall outside of regular duties</li> <li>• Capacity to identify and/or respond to areas of need within the workplace on negotiation with Line Manager</li> </ul> </li> </ol>
Immunisation Requirements	<p>As per the Immunisation of Health Care Workers Procedure. Table 1 Risk Assessment Categories for Health Care Worker's.</p> <p>Staff Category A Vaccinate For:</p> <ol style="list-style-type: none"> <li>1. Diphtheria/Tetanus/Pertussis</li> <li>2. Poliomyelitis</li> <li>3. Measles/Mumps/Rubella if born since 1966 – 2 doses</li> <li>4. Hepatitis A</li> <li>5. Hepatitis B</li> <li>6. Varicella (chicken pox)</li> <li>7. Influenza (offer yearly)</li> <li>8. COVID-19 (fully vaccinated)</li> </ol>

## Selection criteria

### Essential

1. To be considered for this position you must be an Australian Citizen or Permanent Resident or be willing to be sponsored and comply with visa requirements allowing you to live and work in Australia
2. Recognised medical degree from Australia; United Kingdom; Canada; South Africa or New Zealand
3. Willingness to progress towards FRACGP and/or FACRRM qualifications would be considered

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4. Current and appropriate registration with the Medical Board of Australia, or be eligible for such.
5. Applied knowledge, skills and experience in general practice as appropriate for the position
6. Satisfactory participation in quality improvement and continuing professional development to at least the same standards as the Royal Australian College of General Practice's (RACGP) Quality Assurance and Continuing Professional Development (QA & CPD) Program
7. Training in CPR, undertaken within the past three years
8. Current Medical Indemnity Cover or be eligible for such
9. Current police check
10. A current Victorian Driver's License or eligible equivalent

## Desirable

1. Training in and experience responding to medical emergencies
2. Demonstrated understanding of primary care principles and ability to work as part of a multi-disciplinary team
3. Excellent interpersonal skills including the ability to respond in a sensitive manner and adhere to issues of confidentiality.

## Additional Information

Salary Package	Salary Packaging Available Employer Contribution to Superannuation (as per Superannuation Guarantee (Administration) Act 1992). Annual Leave Loading 17.5%
Hours	As per contract
Location	This position is based in Corryong
Criminal History Check	Final applicants for this position will be asked to provide the following checks: 1. Current National Police Check 2. NIDS worker screening check (where applicable) 3. Working with Children's Check (where applicable)
ANZSCO	253111
Award / Agreement	Victorian Public Health Sector Doctors in Training Enterprise Agreement 2018 - 2021
Award / Agreement Pay Code	As per contract

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I the undersigned agree to the conditions of this position description.

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Signature

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Employees Name (Printed please)